



Governors' Monitoring & Evaluation Form

Name of Governor: Mrs Yuk-Lam Collins

Date: Autumn 2021

Purpose of the visit, including classes/staff seen (where appropriate):

- To share actions from the inclusive practise in schools Policy
- Liaise with Angel Anderton regarding health and safety in school
- Liaise with Tracy Williams to collate data and information at the end of Autumn term 2021

Summary of what was learned about the school, including links to School Improvement Priorities:

- Designated Governor for safeguarding – after discussion at SEC meeting 19.11.21, it was agreed that Mrs YL Collins would continue as safeguarding governor.

Inclusive Practise in Schools Policy Document Autumn 2021:

What do we need to monitor and report on to be compliant with this policy?

- Receive data and information regarding the following from the headteacher/attendance officer TW:
Attendance
Absences
Exclusions
Alternative provision
Pupils on part-time time tables.

Health and Safety Audit Primary School completed by JR/AA/Netsai Piki .

Due to covid restrictions this has been deferred until Spring 2022

School Website Checklist 2021/2022

JC shared with SEC the checklist of requirements, most of which has been completed and published on the school website.

Actions to be completed by December 2021:

- Equality objectives – updated every 4 years.
- Amount of pupil premium allocation for the current year
- A summary of the main barriers to educational achievement faced by eligible pupils at your school
- How you'll spend the grant to address those barriers and the reasoning for that approach
- How the impact will be measured
- The date when you'll next review your pupil premium strategy

LA Revised or new policies/Documentation/Reports:

- Safeguarding and Child Protection Policy read, signed and ratified by Governing body 19.11.21
- Whistleblowing Autumn 19.11.21
- Inclusive Practise in Schools Document shared and discussed at SEC meeting 1.10.21
- In year admissions and In Year Fair Access Protocols 19.11.21

Covid:

- Covid Operational Guidance, risk assessment and outbreak management updated Sept 2021

Training:

- All staff have read the updated Safeguarding and Child protection policies. Sept 2021
Actions:
3 new welfare staff to attend full safeguarding training Spring 2022
- Whole school staff meeting: September 2021 All staff were informed of all vulnerable children in school.
- Safeguarding and Prevent training update September 2021.
- CPOMs (Child Protection Online Monitoring and Safeguarding system) is a software application for monitoring child protection, safeguarding and a whole range of pastoral and welfare issues. Working alongside a school's existing safeguarding processes, CPOMS is an intuitive system to help with the management and recording of child protection, behavioural issues, bullying, special educational needs, domestic issue. This academic year, there have been 15 reports received.

Training TW

Stalking/ Stalking Protection Orders – 16/03/21
Restorative Conferencing – 14/05/21
Early Help/ Thrive assessment – 16/06/21
Operation Malmo (threat to life) – 26/06/21
Practice Informed by Trauma – 16/07/21
Housing and Homelessness Briefing – 22/09/21
Introduction to MAPPA (multi agency public protection arrangement) – 10/11/21
Thriving Families Tool – 19/11/21
Reducing Parental Conflict 24 & 25/11/21
Booked on Incel training 08/02/22

Training ZL:

Bereavement training
Introduction to emotion coaching
Teaching assistant forum – half termly meeting with lead teacher LSS for Autism.

First Aid

All staff who have received training for first aid in the workplace or paediatric first aid have all been retrained or their certificates are all up to date.

Fire Drill and Invacuation:

- The last fire drill practise took place on 24th September 2021
All children and staff were safely evacuated from the building.
No further actions needed.
- No invacuation drill has taken place this academic year.

Monitoring

- Attendance for the academic year 2021/2022 is currently 91.4%
- Senior leadership members attend a weekly Pastoral meeting

School data:

Vulnerable children - 97

Children as carers - 0

Child Protection issues currently – 2

Incidents of FGM - 0

Safeguarding issues that have been raised in school this academic year – 2

Register	No. of Children
LAC	0
CPP	2
CIN	9
TAF	10
Total	21

Inclusion report:

Attendance	91.4
Absence	8.6
In Year Fair access	1
Managed Moves	0
Children missing in education	0
Exclusions	4
Reduced (part time) timetables	2
Elective Home Education	0
Alternative provision	0
Operation Encompass	15

Impact:

- Safeguarding and child protection Guidelines and policies have been updated, ratified and shared with all staff and governors.
- Attendance is lower than previous years, due to covid.
- The SLT team continue to meet weekly to discuss and monitor all our identified vulnerable children and families in school and any referrals made by staff. Minutes of these meetings are available to all members of staff.
- As part of her remit TW/YLC to report on the main points of the Inclusive Practise in schools Document.
- SLT including TW are working effectively to monitor and support all pupils to ensure inclusion for all.

Questions:

- Do parents and children feel that their children are kept safe in school? Are there any plans to complete a pupil and a parent survey?

Next Steps:

- Feedback from the Health and Safety Audit Primary School that should take place Spring 2022
- Safeguarding Audit 2021/22 to be carried out Spring/Summer 2022:
- Headteacher to update and upload documents onto the school website in-line with website checklist.

Areas for development:

The following areas of development are to be prioritised and dates for compliance will be made by JC, JR and TW:

- Further staff training – updates on PREVENT training 2022.
- TW, JC and office staff to share practise of monitoring and following up non-attenders to school each morning. This role falls into TW's remit, however a contingency plan needs to be in place on occasions when TW is not available.

Training:

- Ongoing updates for child protection, safeguarding and prevent.
- JR to monitor any further training for safeguarding and prevent, updated training for first aid.

Fire drill and Invacuation

- Further fire drill and invacuation practises to take place in Spring 2022

Signed *Mrs U.L. Collins* (Teacher Governor)

Signed.....(Headteacher)